



Oversight and Governance

Chief Executive's Department

Plymouth City Council

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Delegated Decisions

Delegated Executive/Officer Decisions

Delegated Executive and Officer decisions are published and are available at the following link - <https://tinyurl.com/ms6umor>

Cabinet decisions subject to call-in are published at the following link - <http://tinyurl.com/yddrql6>

Notice of call-in for non-urgent decisions must be given to the Democratic Support Team by 4.30 pm on 07 February 2024. Please note – urgent decisions and non-key Council Officer decisions cannot be called in. Copies of the decisions together with background reports are available for viewing as follows:

- on the Council's Intranet Site at <https://modgov/mgDelegatedDecisions.aspx>
- on the Council's website at <https://tinyurl.com/jhnax4e>

The decision detailed below may be implemented on 08 February 2024 if it is not called-in.

Delegated Decisions

I. Council Officer Decision - Gary Walbridge, Interim Strategic Director for People:

- I.a. COD 31 23/24 Contract Award: Young Carers Support and Specialist Problem Substance Use Treatment Service (SPSUTS) **(Pages 1 - 30)**

EXECUTIVE DECISION

made by a Council Officer




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

Executive Decision Reference Number – COD 31 23/24

Decision	
1	Title of decision: Contract Award: Young Carers Support and Specialist Problem Substance Use Treatment Service (SPSUTS)
2	Decision maker: Gary Walbridge, Interim Strategic Director for People
3	Report author and contact details: Karlina Hall, Karlina.hall@plymouth.gov.uk , tel: 01752 304415
4a	<p>Decision to be taken:</p> <p>Delegated decision to award two contracts for 5 years with two options to extend for 3 years each (5+3+3) following a tender process:</p> <ul style="list-style-type: none"> Lot 1 - PEO23088 Specialist Problem Substance Use Treatment Service (SPSUTS) for Young People under 18 years old Contract to be awarded to The Children's Society. Contract Value of £1,303,303 for the initial 5-year period, with the optionable extension contract values of £774,366 per three year extension. Lot 2 - PEO23089 Support for Young Carers Contract to be awarded to The Children's Society. Contract Value of £604,713 for the initial 5-year period with the optionable contract extensions of £374,807 per three year extension.
4b	Reference number of original executive decision or date of original committee meeting where delegation was made: Cabinet Decision 12 June 2023 - Young Carers & Substance Misuse Business Case
5	<p>Reasons for decision:</p> <p>The Young Carers Support Service and Affected Other Contracts are ending on 31st May 2024. A procurement of a new integrated service has been procured in line with Contract Standing Orders.</p> <p>The Specialist Substance Misuse Service for Young People Under 18 Contract is ending on 31st May 2024. A new service has been procured in line with Contract Standing Orders.</p> <p>The procurement has two Lots to award two contracts with effect from 1st June 2024:</p> <p>Lot 1: Specialist Problem Substance Use Treatment Service (SPSUTS)</p> <p>Lot 2: Young Carers Support</p>
6	<p>Alternative options considered and rejected:</p> <p>N/A</p>
7	<p>Financial implications and risks:</p> <p>The business case proposed combining the Young Carers and Affected Others services, which will achieve efficiencies of £15,000 from 2024/25, in line with the Strategic Commissioning MTFP</p>

	No financial risks identified – the proposed reduction in the service budget is considered to be proportionate and achievable from efficiencies generated by combining two related services.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
		x		in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million
			x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
8b	If yes, date of publication of the notice in the Forward Plan of Key Decisions	18/12/2023		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	The services align to Keeping children, adults and communities safe priority through focusing on prevention and early intervention and ensuring that children and young people are protected.		
10	Please specify any direct environmental implications of the decision (carbon impact)	None.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13a	Which Cabinet Member's portfolio does this decision relate to?	Councillor Jemima Laing (Cabinet Member for Children's Social Care, Culture, Events and Communications)		

		Councillor Mary Aspinall (Cabinet Member for Health and Adult Social Care)		
I3b	Date Cabinet Members consulted	23/01/2024		
I3c	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	X	(If no go to section I4)
I3d	Which other Cabinet member's portfolio is affected by the decision?			
I3e	Date other Cabinet member(s) consulted			
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	x	
I5	Which Corporate Management Team member has been consulted?	Name	Gary Walbridge	
		Job title	Interim Strategic Director of People	
		Date consulted	22/01/2024	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS96 23/24	
		Finance (mandatory)	CH 24.01.24 1700.	
		Legal (mandatory)	KT/2110/180124	
		Human Resources (if applicable)	N/A	
		Corporate property (if applicable)	N/A	
		Procurement (if applicable)	SS/SC/044/ED/CA/0124	
Appendices				
I7	Ref.	Title of appendix		
	A	SPSUTS & YCs Contract Award Report Part I		
	B	YCSM EIA Jan 2024 FINAL signed		
	C	Support for Young Carers and Problematic Substance Use Climate Impact Assessment FINAL		
Confidential/exempt information				
I8a	Do you need to include any confidential/exempt information?	Yes	X	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in I8b below.
		No		

		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: SPSUTS & YCs Contract Award Report Part 2			X				
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Council Officer Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature				Date of decision	26 January 2024			
Print Name	Gary Walbridge							

PROCUREMENT GATEWAY 3 - CONTRACT AWARD REPORT - PART I

PEO23088 Specialist Problem Substance Use Treatment Service (SPSUTS) for Young People under 18 years old and PEO23089 Support for Young Carers



I. INTRODUCTION

This contract award report is in relation to the procurement of Specialist Problem Substance Use Treatment and Young Carers Support Services. The scope of the requirement includes the following two contracts:

- PEO23088 Specialist Problem Substance Use Treatment Service (SPSUTS) for Young People under 18 years old
- PEO23089 Support for Young Carers

Contract Duration: 5 years with two options to extend for 3 years (5+3+3).

2. BACKGROUND

The procurement included commissioning two services as described above:

Specialist Problem Substance Use Treatment Service (SPSUTS) for Young People under 18 years old to provide a range of evidence-based interventions supporting children and young people to stop their problem substance use or to reduce harm related to their problem substance use. This will in turn have an impact on reducing substance related harm in the context of families, friends and the wider community including possible associated crime.

The Service will aim to reduce the harm caused by illegal drugs (and other substances) to individuals their families and the wider community. This will be demonstrated through achieving positive outcomes with respect to drug and alcohol use and improvement in wellbeing of the young person over the period of engagement with the specialist service.

For young people who are Getting More Help and / or Getting Risk Support (help that follows a comprehensive assessment) outcomes are set out in the National Drug Treatment Monitoring Service's Young People's Treatment Outcome Record. This will cover:

- Stopping drug / alcohol use OR reduction in amount used AND / OR reduction in frequency of use.
- Improvement in physical and psychological health
- Improvement in social functioning
- Reduction in any offending and criminal involvement

Support for Young Carers, the service aims to achieve improved health and wellbeing, educational outcomes and access pathways to support for our young carers whilst protecting them from inappropriate or excessive care and support to minimise the negative physical and emotional impact of caring. Many young carers experience complexity in their lives through overcrowded housing, social isolation, loneliness and Adverse Childhood Experiences (ACEs) particularly problematic substance use by parents, poor parental mental health and parental separation recognizing that each young carer has their own gifts, attributes and strengths.

For practitioners, the service will support them to identify and effectively support young carers in their work e.g. schools, hospital, GPs etc.

3. PROCUREMENT PROCESS

The ITT was issued as part of the procurement process which the Council was undertaking under the Open tendering procedure; in accordance with the Public Contracts Regulations 2015.

The Invitation to Tender (ITT) was advertised on the Find a Tender Service (FTS) via the Supplying the South West Proactis procurement portal on 6th November 2023. As an Open Procedure, the number of suppliers invited to participate in the procurement opportunity was not limited and any interested organisation could express an interest to access the procurement documents and submit a bid.

The Council split its requirement into lots:

1. **Lot One** – Specialist Problem Substance Use Treatment Service (SPSUTS) for Young People under 18 years old
2. **Lot Two** – Support for Young Carers

The indicative timetable published for the Tender was as follows:

Activity	Date/Target Date
FTS Contract Notice Published	06 11 2023
Contracts Finder Notice Published	06 11 2023
Dispatch of ITT	06 11 2023
Deadline for Tenderer ITT Clarifications	24 11 2023
Deadline for Council Responses to Clarifications	30 11 2023
Return of ITT	Midday 07 12 2023
Notification of successful Tenderer	31 01 2024
Regulation 87 standstill period (10 calendar days)	01 02 2024 – 12 02 2024
Contract Award	27 02 2024
Estimated Service Commencement	01 06 2024

4. TENDER EVALUATION CRITERIA

The selection criteria used to appoint suppliers to the framework agreement was as follows:

4.1 Supplier Selection Criteria (Suitability Assessment Stage)

The Council proposes to use the following criteria to evaluate SA submissions for both Lot 1 and 2:

Section	Title	Type of Question	Weighting (%)
1	Supplier information	Information only	Not evaluated and scored
2	Grounds for Mandatory Exclusion	Pass/fail	In the event of a supplier being awarded a 'fail', the remainder of their submission

			will not be evaluated and they will be eliminated from the process.
3	Mandatory and discretionary grounds relating to the payment of taxes and social security contributions	Pass/fail	In the event of a supplier being awarded a 'fail', the remainder of their submission will not be evaluated and they will be eliminated from the process.
4	Grounds for Discretionary Exclusion	Pass/fail	In the event of a supplier being awarded a 'fail', the remainder of their submission will not be evaluated and they will be eliminated from the process.
5	Economic and Financial Standing	Pass/Fail	In the event of a supplier being awarded a 'fail', the remainder of their submission will not be evaluated and they will be eliminated from the process.
6	Parent Company Details	Pass/Fail	In the event of a supplier being awarded a 'fail', the remainder of their submission will not be evaluated and they will be eliminated from the process.
7	Technical & Professional Ability	Pass/Fail	In the event of a supplier being awarded a 'fail', the remainder of their submission will not be evaluated and they will be eliminated from the process.
8	Insurances	Pass/Fail	In the event of a supplier being awarded a 'fail', the remainder of their submission will not be evaluated and they will be eliminated from the process.
9	Modern Slavery Act	Pass/fail	In the event of a supplier being awarded a 'fail', the remainder of their submission will not be evaluated and they will be eliminated from the process.
10 OPTIONAL QUESTIONS			
10.1	Health & Safety	Pass/Fail	In the event of a supplier being awarded a 'fail', the remainder of their submission will not be evaluated and they will be eliminated from the process.
10.2	Equality and Diversity	Pass/Fail	In the event of a supplier being awarded a 'fail', the remainder of their submission will not be evaluated and they will be eliminated from the process.
10.3	Quality Management	Pass/Fail	In the event of a supplier being awarded a 'fail', the remainder of their submission will not be evaluated and they will be eliminated from the process.
10.4	Business Capability	Pass/Fail	In the event of a supplier being awarded a 'fail', the remainder of their submission

			will not be evaluated and they will be eliminated from the process.
10.5	Safeguarding	Pass/Fail	In the event of a supplier being awarded a 'fail', the remainder of their submission will not be evaluated and they will be eliminated from the process.
10.6	Data Protection	Pass/Fail	In the event of a supplier being awarded a 'fail', the remainder of their submission will not be evaluated and they will be eliminated from the process.

In the event of the Supplier being awarded a 'fail' on any of the above criteria, the remainder of their SA will not be evaluated and they will be eliminated from the process.

4.2 Supplier Award Criteria (ITT Stage)

4.2.1 Disqualification Criteria

If any of the following apply then the **tender** should be disqualified:

- Delivery of all elements of the specification not included
- Schedule 5 and 6 certificates/declarations not completed and/ signed
- Price above Affordability Criteria
- Price breakdown (costs) unrealistic and service not sustainable
- Unacceptable amendments to Terms and Conditions

4.2.2 Affordability Criteria

Both Lot 1 and Lot 2 contracts will be tendered for up to 11 years (5+3+3). The total maximum contract value for Lot 1 is £2,899,704 and Lot 2 is £1,374,291. The total value may change over the course of the contract due to securing additional grant funding.

However, award of any additional value not included in the original procurement will need to be authorised separately and can only be added to the contract later if it falls within scope of Reg 72 of PCR 2015 for modification of contracts.

The estimated maximum contract value for the initial 5 year contract period for Lot 1 is £1,340,972 and Lot 2 is £624,678. Tenders exceeding this estimated value will be disqualified from the tender.

4.2.2.1 Total Price

The total price of the tender will be evaluated using the following comparative scoring system:

The lowest total price quoted from all Tenderers will receive the maximum possible score. Other Tenderers' total prices will be scored in accordance with the following equation:

$$\left(\frac{\text{Lowest Tenderer's Total Price}}{\text{Tenderer's Tender Total Price}} \right) \times \text{Weighting (20\%)} = \text{Weighted Score}$$

4.2.3 Tender evaluation

Tenders will be evaluated using the following scoring framework:

LOT 1

Weighting %	Evaluation Criteria
COMMERCIAL RESPONSE	
20%	Price Total cost for initial 5 year contract period
TECHNICAL RESPONSE – METHOD STATEMENTS	
30%	MS 1 Service Delivery Model Please describe your service delivery model including your vision and ambition for an effective specialist problem substance use service. Note that the CAMHS Specialist Problem Substance Use Worker ¹ role should be included within the response.
25%	MS 2 Systems Leadership Please describe how the Service will provide a system leadership role with regard to responding to changing patterns of substance use behaviour / risk and how partnership working is key to providing an effective service in Plymouth
20%	MS 3 Coproduction Please tell us why methods of evaluation and feedback are key in providing an effective service in Plymouth and how you would go about embedding this
TECHNICAL RESPONSE – SOCIAL VALUE	
5%	Social Value Schedule 4 SV1 and SV2 The key requirements are described within the SV return document which are specific to each SV measure.
TECHNICAL RESPONSE – ADDED VALUE	
Info only	Added Value Please described how you intend to deliver added value relating to supporting the identification and securing additional grant funding to enhance the delivery of this contract.

¹ Investment for the CAMHS Specialist Problem Substance Use Worker is outside of the financial envelope for this Contract. The role will be employed by the Provider of CAMHS services in Plymouth. The role will be deployed into the Specialist Problem Substance Use Treatment Service – effectively being one of the Team. The role will hold a caseload of between 10 and 15 and performance data will be reported through this contract.

LOT 2

Weighting %	Evaluation Criteria
COMMERCIAL RESPONSE	
20%	Price Total cost for initial 5 year contract period
TECHNICAL RESPONSE – METHOD STATEMENTS	
30%	Question: MS 1 Service Delivery Model Please describe your service delivery model including your vision and ambition for an effective young carers support service.
20%	MS 2 Systems Leadership Please describe how the Service will provide a system leadership role with regard to responding to change and how partnership working is key to providing an effective service in Plymouth
15%	MS 3 Coproduction Please tell us why methods of evaluation and feedback are key in providing an effective service in Plymouth and how you would go about embedding this
10%	MS 4 Transition Support for Young Carers All young carers have different caring experiences, their support needs can change throughout their childhood. How will your service recognise this? How will the service delivery adapt and provide additional support during key milestones in their lives?
TECHNICAL RESPONSE – SOCIAL VALUE	
5%	Social Value Schedule 4 SV1 and SV2 The key requirements are described within the SV return document which are specific to each SV measure.
TECHNICAL RESPONSE – ADDED VALUE	
Info only	Added Value Please described how you intend to deliver added value relating to supporting the identification and securing additional grant funding to enhance the delivery of this contract.

Your Method Statement responses will be evaluated using the scoring system as follows:

Scoring Table 1

Response	Score	Definition
Excellent	5	Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates a thorough understanding of the requirement/outcomes and provides details of how the requirement/outcomes will be met in full.
Very good	4	Response is particularly relevant. The response is precisely detailed to demonstrate a very good understanding of the requirements and provides details on how these will be fulfilled.
Good	3	Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirements/outcomes will be fulfilled.
Satisfactory	2	Response is relevant and acceptable. The response addresses a broad understanding of the requirements/outcomes but lacks details on how the requirement/outcomes will be fulfilled in certain areas.

Poor	1	Response is partially relevant and/or poor. The response addresses some elements of the requirements/outcomes but contains insufficient/limited detail and explanation to demonstrate how the requirements/outcomes will be fulfilled.
Unacceptable	0	No or inadequate response. Fails to demonstrate an ability to meet the requirement/deliver the required outcomes.

Tenderers must achieve a moderated score of 2 or more for Method Statement MSI Service Delivery Model for each Lot. Any moderated MSI scoring less than 2 will result in the Tender being rejected and Tenderer being disqualified from the process.

4.3 Evaluation of self-certified sections on Contract Award

Self-certified sections (including insurances and polices/procedures) will be evaluated for the successful bidder only at contract award.

These documents will be evaluated against current legislative requirements and the minimum criteria detailed in Annex A of the SA Scoring will be as follows:

Definition	Criteria	Consequence
Award	Documents fully comply with criteria detailed in SA Annex A.	Contract awarded to successful tenderer
Award subject to	Documents mostly fully comply with criteria detailed in SA Annex A and only minor amendments are required to bring them to full compliance.	Contract awarded to successful tenderer subject to them updating documents to a satisfactory standard before contract commencement
Fail	Documents do not or only partially comply with criteria detailed in SA Annex A and major amendments are required to bring them to full compliance.	Successful bidder will be disqualified from the process. Consideration will be given to approaching the next placed bidder.

5. SUMMARY OF EVALUATION

Following advertisement of the Procurement opportunity as set out in Section 3 above, five submissions were received by the deadline of 12:00 on 07/12/2023 across both Lots, of which one was incomplete and were therefore disqualified from the procurement process. The remaining four submissions constituted complete Tenders.

Part 1: Suitability Assessment (SA)

The four complete Tenders were assessed using the Suitability Assessment evaluation criteria and methodology set out in Section 4 above. All four remaining Tenders passed the Suitability Assessment.

Part 2: Contract Award

The four Tenders which passed the Suitability Assessment were then assessed using the Contract Award evaluation criteria and methodology set out in Section 4 above.

The highest scoring Tender for each Lot will be awarded the contract as set out in the Recommendations below.

Details of the tendering organisations and their scores are provided in “SPSUTS & YCs Contract Award Report Part 2”.

6. FINANCIAL IMPLICATIONS

Financial provision has been made for both contracts within the budget. Details of the contractual pricing for both Lots are provided in “SPSUTS & YCs Contract Award Report Part 2”.

The duration of contracts awarded to join the framework agreement will be 5 years, and the Council will then have an option to offer an extension for a further 2 extensions of 3 years each.

The Council has undertaken this procurement to ensure that the services commissioned are of good quality and offer value for money in the use of public funds.

7. RECOMMENDATIONS

It is recommended that the following contracts will be awarded to Suppliers listed below for each Lot on Service Agreement Terms & Conditions:


- Lot 1 - PEO23088 Specialist Problem Substance Use Treatment Service (SPSUTS) for Young People under 18 years old Contract to be awarded to The Children’s Society.
- Lot 2 - PEO23089 Support for Young Carers Contract to be awarded to The Children’s Society.

This award will be provisional and subject to the receipt from the highest scoring supplier of the satisfactory self-certification documents detailed in the suitability assessment questionnaire. These awards are also subject to completion of a Regulation 87 standstill period (10 calendar days).

8. APPROVAL

Authorisation of Contract Award Report

Author (Responsible Officer / Project Lead)	
Name:	Karlina Hall
Job Title:	Commissioning Officer
Additional Comments (Optional):	
Signature:	<i>KD Hall</i>
Date:	18/01/2024
Head of Service / Service Director [Signature provides authorisation to this award report and award of Contract]	
Name:	Gary Walbridge
Job Title:	Interim Strategic Director for People

Additional Comments (Optional):			
Signature:		Date:	30 January 2024

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The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

Document is Restricted

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EQUALITY IMPACT ASSESSMENT – SPSUTS & YOUNG CARERS

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): This is the person completing the EIA template.	Karlina Hall	Department and service:	Strategic Commissioning	Date of assessment:	26.01.24
Lead Officer: Please note that a Head of Service, Service Director, or Strategic Director must approve the EIA.	Emma Crowther	Signature:		Approval date:	26 th January 2024
Overview:	<p>When considering this EIA it is important to have due regard to the public sector equalities duties imposed upon the Council by section 149 Equalities Act 2010.</p> <p>The Young Carers and Substance Misuse Business Case set out the options for the re-procurement of young carers and substance misuse services for children and young people in Plymouth. This business case was approved at Cabinet in June 2023. The Young Carers Service supports children and young people under the age of 18 who have caring responsibilities for a family member who may need emotional or practical support such as looking after siblings, cooking, cleaning, monitoring health of cared for person etc. Young Carers often care for parents who have mental health issues. The service aims to reduce the negative impact of caring on young carers in terms of social exclusion, being able to fully engage in education and the fear/perceived stigma of statutory service interventions. There have been 599 young carers identified through Plymouth's 2023 school census.</p> <p>The Specialist Problem Substance Use Treatment Service (SPSUTS) will support young people, under the age of 18 who are experiencing problematic drug and alcohol use, using evidence-based specialist treatment (Getting More Help / Risk Support). This includes harm reduction approaches alongside multi-agency working with for example, CAMHS and Youth Justice Services. The service will also provide support in relation to the iThrive element Getting Help. This is for young people eligible for treatment but who do not yet demonstrate motivation to change.</p> <p>In the business case it was recommended that:</p> <ul style="list-style-type: none"> • A procurement of young carers service and SPSUTS is carried out, to have new contracts in place for 1st June 2024; 				

	<ul style="list-style-type: none"> • The procurement with two Lots. The new contracts will be for 5+3+3 years and will commence on 1st June 2024. The anticipated end of the contracts with all extensions invoked would be 2035. • The award of the contracts for the services is delegated to the Strategic Director for People; <p>The vision for the SPSUTS and Young Carers Services is that they will be aligned to the developing Family Hubs vision and principles, ensuring that children and young people receive the right support as early as possible.</p> <p>The service specifications for both services have been developed with key stakeholders to ensure alignment with system interfaces and changes as part of the Family Hubs transformation.</p>
<p>Decision required:</p>	<p>This EIA will accompany the Young Carers and SPSUTS Contract Award Report, which will be considered by the Strategic Director for People in January 2024.</p> <p>The contract award report describes the outcome of the procurement of new young carers and substance misuse contracts for the next 11 years, the delivery of financial efficiencies and balancing these with the appropriate and effective use of grant funding, to support young people. Engagement took place to develop the service specification taking account any equality considerations. Contract performance measures and outcomes will be reviewed as part of the new contracts to ensure they are fit for purpose and reflect the needs of the local population.</p> <p>The data from the 2021 national Census and the 2023 local School Census will be used to inform the changes in the Plymouth population and predict the potential population of the future. This will be underpinned by ongoing local data, capturing the ongoing needs of children, young people and families to inform service delivery and design.</p>

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

<p>Potential external impacts: Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?</p>	<p>Yes</p>		<p>No</p>	<p>X</p>
<p>Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?</p>	<p>Yes</p>		<p>No</p>	<p>X</p>
<p>Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)</p>	<p>Yes</p>		<p>No</p>	<p>X</p>
<p>If you do not agree that a full equality impact assessment is required, please set out your justification for why not.</p>	<p>N/A</p>			

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department
Age	<p>Plymouth</p> <ul style="list-style-type: none"> • 16.4 per cent of people in Plymouth are children aged under 15. • 65.1 per cent are adults aged 15 to 64. • 18.5 percent are adults aged 65 and over. • 2.4 percent of the resident population are 85 and over. <p>South West</p> <ul style="list-style-type: none"> • 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64. • 22.3 per cent are aged 65 and over. <p>England</p> <ul style="list-style-type: none"> • 17.4 per cent of people are aged 0 to 14. • 64.2 per cent of people are aged 15 to 64. • 18.4 per cent of people are aged 65 and over. <p>(2021 Census)</p>			
Care experienced individuals	It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service			

<p>(Note that as per the Independent Review of Children’s Social Care recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>(6 per cent aged 18-20 and 12 per cent of those aged 21+) who are in unsuitable accommodation.</p> <p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>			
<p>Disability</p>	<p>9.4 per cent of residents in Plymouth have their activities limited ‘a lot’ because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited ‘a little’ because of a physical or mental health problem (2021 Census)</p>			
<p>Gender reassignment</p>	<p>0.5 per cent of residents in Plymouth have a gender identity that is different from their sex registered at birth. 0.1 per cent of residents identify as a trans man, 0.1 per cent identify as non-binary and, 0.1 per cent identify as a trans women (2021 Census).</p>			

<p>Marriage and civil partnership</p>	<p>40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 percent are widowed, with 2.5 per cent are separated but still married.</p> <p>0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents are in a civil partnerships with the opposite sex (2021 Census).</p>			
<p>Pregnancy and maternity</p>	<p>The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.</p>			
<p>Race</p>	<p>In 2021, 94.9 per cent of Plymouth’s population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census)</p> <p>People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census)</p> <p>92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish, Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).</p>			
<p>Religion or belief</p>	<p>48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of the population identified as Christian (2021 Census).</p>			

	Those who identified as Muslim account for 1.3 per cent of Plymouth’s population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).			
Sex	51 per cent of our population are women and 49 per cent are men (2021 Census).			
Sexual orientation	88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).			

SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	N/A		

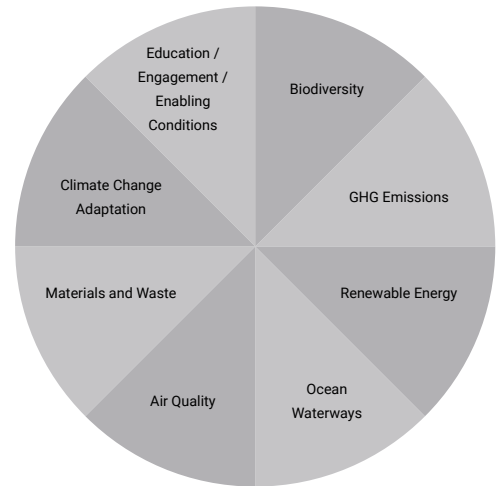
SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Celebrate diversity and ensure that Plymouth is a welcoming city.	N/A		
Pay equality for women, and staff with disabilities in our workforce.	N/A		

Supporting our workforce through the implementation of Our People Strategy 2020 – 2024	N/A		
Supporting victims of hate crime so they feel confident to report incidents, and working with, and through our partner organisations to achieve positive outcomes.	N/A		
Plymouth is a city where people from different backgrounds get along well.	N/A		

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Support for Young Carers and Problematic Substance Use Climate Impact Assessment FINAL



Assessment ID: SUP482

Assessment Author: Karlina Hall

Assessment Initial Summary:

This is a Climate Impact Assessment for the procurement of the following two specialist services: Young Carers Support Service and the Specialist Problem Substance Use Treatment Service (SPSUTS) for Young People under 18 years old.

Assessment Final Summary:

The current climate impact assessment shows neutral impact in all areas as the services are being recommissioned with little change on the use of existing buildings within the community as delivery sites such as Family Hubs.

Biodiversity Score: 3

Biodiversity Score Justification: There will be no net changes to the impact on biodiversity from recommissioning of these services as the services will use existing buildings within the city for delivery sites such as Family Hubs.

Biodiversity Score Mitigate: No

GHG Emissions Score: 3

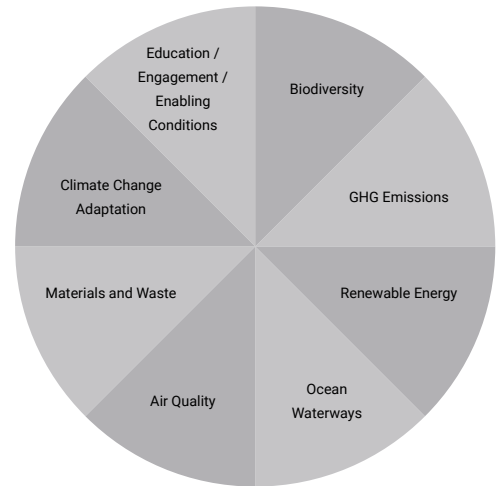
GHG Emissions Score Justification: There will be no net changes to the impact on greenhouse gas emissions from recommissioning of these services as the services will use existing buildings within the city for delivery sites such as Family Hubs. There is the potential for staff to move around more to various community settings to deliver the service but this will be offset by families from those communities not having to travel as far.

GHG Emissions Score Mitigate: No

Renewable Energy Score: 3

Renewable Energy Score Justification: There will be no net changes to the impact on renewable energy from recommissioning of these services as the services will use existing buildings within the city for delivery sites such as Family Hubs.

Support for Young Carers and Problematic Substance Use Climate Impact Assessment FINAL



Renewable Energy Score Mitigate: No

Ocean and Waterways Score: 3

Ocean and Waterways Score Justification: There will be no net changes to the impact on oceans and waterways from recommissioning of these services as the services will use existing buildings within the city for delivery sites such as Family Hubs.

Ocean and Waterways Score Mitigate: No

Ocean and Waterways Revised Score Justification: There will be no net changes to the impact on oceans and waterways from recommissioning of these services as the services will use existing buildings within the city for delivery sites such as Family Hubs.

Air Quality Score: 3

Air Quality Score Justification: There will be no net changes to the air quality from recommissioning of these services as the services will use existing buildings within the city for delivery sites such as Family Hubs. There is the potential for staff to move around more to various community settings to deliver the service but this will be offset by families from those communities not having to travel as far.

Air Quality Score Mitigate: No

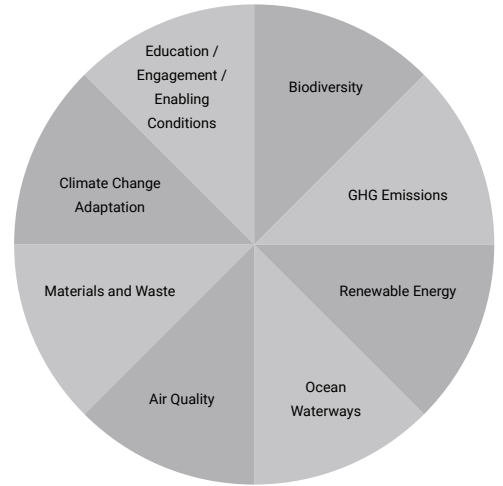
Materials and Waste Score: 3

Materials and Waste Score Justification: There will be no net changes to the impact on materials and waste from recommissioning of these services as the services will use existing buildings within the city for delivery sites such as Family Hubs.

Materials and Waste Score Mitigate: No

Climate Change Adaptation Score: 3

Support for Young Carers and Problematic Substance Use Climate Impact Assessment FINAL



Climate Change Adaptation Score Justification: There will be no net changes to the impact on our resilience or vulnerability to the anticipated effects of climate change from recommissioning of these services as the services will use existing buildings within the city for delivery sites such as Family Hubs.

Climate Change Adaptation Score Mitigate: No

Climate Change Adaptation Revised Score Justification: There will be no net changes to the impact on our resilience or vulnerability to the anticipated effects of climate change from recommissioning of these services as the services will use existing buildings within the city for delivery sites such as Family Hubs.

Education / Engagement / Enabling Conditions Score: 3

Education / Engagement / Enabling Conditions Score Justification: These services have not been commissioned to educate and / or engage on the impact of climate change.

Education / Engagement / Enabling Conditions Score Mitigate: No

Wheel Key

- Long lasting or severe negative impact
- Short term or limited negative impact
- No impact or neutral impact
- Short term or limited positive impact
- Long lasting or extensive positive impact

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